

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
December 10, 2015

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Multi-Purpose Room located at 201 W. Gray Street on the 10th day of December, 2015, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Linda Price, Bill Scanlon, and Chair Sims

ABSENT: Member David Wilson

COMMITTEE LIAISONS: Robert Wasoski, FOP (absent)  
Ryan Carter, OU (absent)  
IAFF (position vacant)

STAFF PRESENT: Suzanne Krohmer, Budget Manager  
Jim Fullingim, Fire Chief  
Jim Bailey, Deputy Fire Chief  
Major JD Younger, NPD  
Capt. Todd Gibson, NPD  
Lt. Brent Barbour, NPD  
Lt. Shawn Hawkins, NPD  
Lance Terry, Communications System  
Manager, NPD

OTHERS PRESENT: Casey Holcomb, citizen

Member Sims, Chair, called the meeting to order.

Item 2, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF NOVEMBER 12, 2015.

Member McIlvoy made a motion to approve the Citizens Public Safety Oversight Committee minutes of the November 12, 2015 meeting, which motion was duly seconded by Member Scanlon;

and the question being to approve the Citizens Public Safety Oversight Committee minutes of November 12, 2015, a vote was taken with the following result:

YEAS: Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Linda Price, Bill Scanlon, and Chair Sims

NAYES:

None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of November 12, 2015, are approved.

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ITEM 3, being:

## MONTHLY UPDATES

### Finance Report

Suzanne Krohmer made presentation. She pointed out that the large Capital Equipment total was for the fire truck that's been ordered and will be ready in the spring. The question was asked about the sales tax amount that had been published in the paper and why the difference in the amount on the report. Suzanne explained that the tax we receive each month is actually collected two months prior.

Member Scanlon asked if the overtime reimbursement by OU for fire and police services was in the Financial Report. Suzanne said no. There is not a budgeted amount, but when it is received, it will be placed in the appropriate revenue accounts.

### Fire Department

Fire Chief Fullingim made presentation. Fourteen participants graduated from the Advanced EMTS Training class. Fire Fighter II program starts in March and it's a 2 - 3 month process. We took boats to south of Austin for "flood" training procedures. In March we will go to Tennessee for "swift waters" training. Question was asked if Homeland Security Office will pay for training in Tennessee.

Member Allen asked if Fire Department had been offered a free boat by any local vendor. Chief Fullingim said no.

### Police Report

Capt. Gibson made the report. Five School Resource Officers have been selected and the orientation process has started with Norman Public Schools. Video camera system to the schools is continuing. Community policing program is ongoing. The Department raised funds to furnish 70 coats to CCFI for the needy. The 9<sup>th</sup> Citizen's Academy has finished and graduation was held for the participants.

Monday, the monthly Coffee with a Cop was held from 7-9 am. We are looking at a partner program for the weekends so that more people can attend. And we are reaching out to the Fire Department to participate. The next Coffee with a Cop will be the 14<sup>th</sup> at Hastings Bookstore.

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ITEM 4, being:

#### PHASE II RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Younger said they are still going through draft RFPs. Consultant will be back next week. Plans are to release the RFP in the 1<sup>st</sup> quarter of 2016.

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ITEM 5, being:

#### UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOL DISTRICT FOR THE SCHOOL RESOURCES OFFICER PROGRAM

Major Younger said five officers have been selected and have a training outline (2–2½ weeks of specifics and then orientation). They will have a total of 120 hours of in-class training. Capt. Gibson said for NSRO training we have a template we are following based on nationwide best practices. We will get additional 7 officers for a total of 12. Already have selected 7 but will only start with 5. The other 2 will be waiting and are strong candidates. Member Allen said middle school was to have 1 officer and asked if the other 2 additional officers would be in middle school. They will not be in middle school due to manpower problem. What would be the possibility of making a suggestion to Council to hire at 102% - 103% of officer capacity so there wouldn't be a manpower shortage all the time. We could use the money to advance the two officers to go to middle schools. Major Younger said there's an issue with hiring because they are not authorized positions and don't know when those will be funded. The most the Police Department can train is 20 positions in a one-year cycle. It's approximately a one-year cycle to have an officer ready for duty. There are significant challenges that would have to be addressed, it's not just about hiring if you have the funds.

Member Allen wanted to know if something happens at Irving Middle School, wouldn't we move the officers up? It doesn't hurt to ask. Major Younger said even if Council approved it would still take time to train and hire. Member Allen said middle schools are just as bad as high schools. Major Younger said the five initial assignments are not the only resources we use for NPS events. We have additional police resources to expand presence in schools.

Member Leal asked if the draft MOU has changed. Major Younger said not to my knowledge. Member Leal wanted to know if the other two SRO officers identified, will they have to start all over in the process? Major Younger said the two officers will be in training with the other five even though they are not full-time. They will get the same training as the 5 hired now.

Member Allen said we're trying to give you more ammunition for more man power. Maybe we can make it easier and try to advance/add positions. Member Scanlon wanted to know if we can just recommend it be expedited. Chair said we can recommend.

Member Leal wanted to know how the 5 officers in place, how does MOU funding involve them. Major Younger said the SRO's are already budgeted and not subject to MOU sharing costs. Member Scanlon wanted to know what the Chief thinks "equitable" should be on the cost sharing. Major Younger said he says fair sharing of financial costs. This will be resolved before August 1, 2016.

Casey Holcomb asked about assumption that middle schools have increased violence. Statistics are at an all-time low for increased violence. What has changed in Norman to need to advance the SRO positions? Member Allen said schools are a soft target, we would rather be proactive than reactive. Chair Sims said it's a better way to address terrorists, outside forces, not the students. Member Greenleaf asked Holcomb if he shoots. Holcomb said no. Member Greenleaf said an officer that is trained has a better chance of taking care of an active shooter. Member Allen suggested sending comment/Resolution to Council about expediting hiring of additional SRO officers. He said to put item on January agenda to make motion recommending expediting hiring.

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ITEM 6, being

UPDATE ON POLICE DEPARTMENT VIDEO CAMERA SYSTEM AND USE POLICIES AND HOUSE BILL 1037

Lt. Barbour made presentation and had a handout of HB 1037, the new law. We had a meeting a couple of weeks ago. With the buy-out of the company chosen, it puts us in a bad situation. Major Younger said we will issue a new RFP due to the acquisition of the chosen company.

The handout has all of the changes affected. The changes that impact us are:

1. Page 5 - Open Records Act – recordings are open to the public.
2. Page 6 – Restrictions – are people under age of 16, acts of violence, nudity, graphic violence, deceased victim, etc.
3. If caused by law enforcement – excluded – these can be released.
4. Ongoing investigation after arrest of 10 days, sunset period.

Barbour said he expects significant changes, as changes are still occurring.

Member Greenleaf asked are you envisioning more expenditures for capital equipment to redact records. Lt. Barbour said yes, we have some equipment but will need more. He said costs are \$3,000 for license and \$1,000 per year for maintenance service and we will need more than one. Also need storage component software. This delay might be the best thing for the department due to technology advancements.

Member Greenleaf said video is easier to redact than multiple persons audio. Lt. Barbour said current equipment is all or none audio, will take significant time to meet requests. Chair Sims assumes cameras will be on during EMS calls. When you have a policy, let's work together to join two conflicting laws. Lt. Barbour said there are problems with background exclusions. With medical information, unless it's already public, we cannot make it public.

Chair Sims wanted to know if it would be 6 to 9 months from RFP to implementation. Major Younger said it was 6 to 9 months for processes and another 6 to 9 months for implementation.

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ITEM 7, being

#### DISCUSSION REGARDING THE JUVENILE INTERVENTION PROGRAM

Lt. Shawn Hawkins made presentation. I am currently assigned to the Criminal Investigations Division but on January 25<sup>th</sup>, I will be transferred to Community Policing office. I started in the Criminal Investigation Division one and a half years ago and was the Coordinator to work with gang violence. The Chief asked if we could focus on juveniles and deal with gangs as needed. In today's society, juveniles are exposed to more stress than we were at this age. For at-risk youth, there's evidence of more exposure to violence, drugs and alcohol, and sex and technology.

For the middle school age, we target 6 – 8<sup>th</sup> graders for this program. Sexting is putting kids at more risk. The risk factors are family life, school life, the law, unusual behavior, deceptive behaviors, self-belief, etc. Our goal is to identify at-risk youth. Fill in the gap between time risk behavior starts and when counseling/mentorship is court ordered. Municipal Court has no authority to detain. So it's not until they escalate to crime that we can step in.

Two ways to identify at-risk youth: "Threshold" – 3 contacts with law enforcement, such as picked up for truancy, caught smoking at lunchtime, or ran away; and "Referrals" – from school, judges, and other officers. Then you can contact parent/guardian of juvenile and set up "intake". It's a 100% voluntary program with kids and parents/guardian to discuss resources with family and to find a solution. If parent/guardian say they are not interested in service, report is typed up stating that fact. Counseling service and mentor (officer) required to meet with family at least twice a month. Officers document everything (all contact is logged in). Services will be facilitated for other family members, too. It's not a "scared straight" program, avoid labels, don't use the term delinquent or at-risk with kids, and tell kids everyone travels down life's highway and gets off at the wrong exit at one time.

"Mentor Activities" include: be a role model, meet with juvenile and family, go to house and talk to family, go to school and talk with teacher. We had a movie night at NIC and discussed 5 core values, pizza and drinks, was successful and will do that again. Different agencies involved: created a "village"; Office of Juvenile Affairs; multi-county counseling services; Crossroads Youth & Family; Children's Recovery Center; Norman Public Schools; and Norman Municipal Court.

Future ideas: core value curriculum; Police Athletic League's 3-week summer program; mentorship training - more training needed; expansion of mentoring program – more time for officers and getting Citizens Police Academy alumni interested; summer issues; weekend workshops to help with communication between kids and parents. Member Scanlon wanted to know number of participants. Lt. Hawkins said there are 8 kids and 9 officer mentors, we're at capacity. Member Price wanted to know process of training for CPA alumni, not to replace officers but add to mentoring program. Hawkins said we haven't created it yet but will soon.

Member Greenleaf wanted to know cost of counseling. Hawkins said program will take insurance or work a sliding scale or do it pro bono. If families do not have insurance or funds to pay for services, we can get counseling services covered somehow. Member Sims asked if there were any long-term successes. Hawkins said yes, and discussed individual successes. He said we document everything – variances of successes. Member Sims wanted to know about age restrictions. Hawkins said the focus is on 16 and under but will take older kids. Member Allen asked if the Big Brother/Big Sister agency is a possibility to work with them. Hawkins said yes. Member Scanlon asked about obtaining additional mentors. Hawkins said they are working on it. Casey Holcomb asked about

number of students in special classes. Hawkins said no number is available. Member Allen said biggest thing is finding enough mentors. Hawkins said we had 23 families in first year. We have already done 19 intakes in 6 months. We haven't gone public with this program until Norman Public Schools was on board starting in August.

Member Greenleaf asked about identifying gangs, what are you seeing in Norman. Hawkins said biggest problem in Norman is white supremacist group called the "Irish Mob". Member Leal asked if SRO's are going to be trained on program. Hawkins said yes, we want core values to be taught in schools.

ITEM 8, being:

#### ESTABLISH AGENDA TOPICS FOR THE NEXT JANUARY 14<sup>TH</sup> MEETING

Consensus of the Committee to have the following items discussed:

- Possible Motion to advance SRO middle school coverage
- Bearcat – Lea Greenleaf wants to discuss need again. Investigate what we can and cannot do as Committee.
- Update on Phase II Radio Consultants and radio system update
- Update on Memorandum of Understanding (MOU) between the City of Norman Public Schools for the School Resource Officer program and discussion of the SRO program.
- Lindsey Street/Ramp Construction

Member Greenleaf asked if we need to ask about video cameras. Consensus to take cameras off agenda for 6 months. Take off Juvenile Intervention Program

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ITEM 9 being:

#### MISCELLANEOUS COMMENTS

Matthew Leal wanted to know if there will be more road construction during football season. Member Price said yes there would be on Lindsey Street. Member Leal said we should add discussion about Lindsey Street project signage.

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ITEM 10 being:

#### TOUR COMMUNICATIONS CENTER, BUILDING B

Committee toured the Communications Center located in Building B.

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ITEM 11 being:

#### ADJOURNMENT

Member Price moved that the Citizens Public Safety Oversight Committee meeting adjourn, which motion was duly seconded by Member Greenleaf;

and the question being to adjourn the Citizens Public Safety Oversight Committee meeting, a vote was taken with the following results;

YEAS:	Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Linda Price, Bill Scanlon, and Chair Sims
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NAYES:	None
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Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 6:30 pm.